



# *City of Fayetteville*

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[www.fayetteville-ga.gov](http://www.fayetteville-ga.gov)



MAYOR  
Edward Johnson

COUNCIL  
Scott Stacy, Mayor  
Pro Tem  
Kathleen Brewer  
Paul C. Oddo, Jr.,  
Harlan Shirley  
James B. Williams

CITY MANAGER  
Ray Gibson

CITY CLERK  
Anne Barksdale

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September 6, 2016

**TO:** Honorable Mayor and City Council

**FROM:** Ray Gibson, AICP, City Manager

**SUBJECT:** CITY MANAGER'S WEEKLY REPORT: August 29<sup>th</sup> through September 4<sup>th</sup>

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## **CITY ADMINISTRATION**

- Held 30 to 60-minute department organizational meetings with the management staff of all City departments throughout the day on Monday, August 29<sup>th</sup>.
- Held a meeting with Police Department Officer Bob Stavenger on Monday, August 29<sup>th</sup>.
- Held a meeting with the Pinewood Forrest development team and land owner Tom Lamb on Tuesday, August 31<sup>st</sup>. Also in attendance were Economic Development Director Brian Wismer and Senior Planner Julie Brown.
- Held a meeting with staff from Rosser International, Inc. on Tuesday, August 30<sup>th</sup> to discuss the program management aspect of the downtown master plan implementation process. Also attending the meeting was Economic Development Director Brian Wismer.
- Attended an organizational meeting Melinda Sylvester on Tuesday, August 30<sup>th</sup> regarding a county-wide international festival. Also in attendance at the meeting were Mayor Ed Johnson and Economic Development Director Brian Wismer.
- Handled a lot of paperwork on the afternoon of Tuesday, August 30<sup>th</sup> prior to going on vacation.
- Attended a Town Hall meeting on the evening of Tuesday, August 30<sup>th</sup> to discuss proposed and future development along the eastern part of Highway 54. All City Council members were in attendance along with most management staff.
- Out of the office on vacation from Wednesday, August 31<sup>st</sup> through Wednesday, September 7<sup>th</sup>.

## **FINANCE & ADMINISTRATIVE SERVICES**

No weekly information provided.

## **INFORMATION TECHNOLOGY**

### **Technology Projects**

- Converting Payroll Data.
- Worked on the SPLOST project exhibit.
  - Took Photos of project sites.
  - Created road/street repair maps.
- Installed new computers at the Fire headquarters and the Main Street office.

### **Police Technology Projects**

- Archived ICOP videos to storage.
- Downloaded 11 ICOP drives.
- Downloaded video from 18 body cameras.
- Archived body camera video to cloud storage.
- Reloaded 3 laptops.
- Repaired door access panel.
- Working on 10 new desktops.
- Replaced 2 MIFI's.

### **Open Records Request**

- DVD Request of traffic stops and investigations: **2**

### **Web Site Visits for the Week**

- Total pages viewed: **12,704**
- Total unique pages viewed: **9,531** (Excludes Repeated Pages viewed)
- Average time spent on each page: **56 Seconds**
- Top 10 City Web Pages

	<b>Web Page</b>	<b>Number of Hits</b>	<b>Percentage</b>
1.	Official Website Main Page	2019	15.89%
2.	Jobs	739	5.82%
3.	Events	581	4.57%
4.	Events Calendar	504	3.97%
5.	Police Department	387	3.05%
6.	Government	354	2.79%
7.	Search Results	332	2.61%
8.	Jobs Applications	331	2.61%
9.	On-Line Payments	324	2.55%
10.	Residents	315	2.48%

### **Facebook Insights**

- Total Page Likes (Fans)           5,886
- Total Reached                       29,254
- People Engaged                   1,696
- Fans
  - Women **77%**
  - Men **23%**

## **ECONOMIC DEVELOPMENT**

### **Economic Development**

- Extensive review of the Downtown Market Analysis with consultants at Noell. They are now working to update the document and will present later this month to the Community and Economic Development Committee, then to City Council in early October.
- Attended a Town Hall Meeting for east side development of the City.
- Prepared for the City Council meeting including a presentation of the alcohol ordinance amendments, and the advertising agreement with The Bear FM.
- Met with Fayette Chamber President and Peachtree City CVB President to initiate discussions on how we can better cross promote our events and other tourism-related products. The consensus is that Fayette County has a better chance to draw visitors utilizing the combined offerings between us.

### **Main Street**

- Staff continued to assist with the coordination of planning for the interfaith 9-11 memorial event on the square.
- Staff met with Mayor Ed Johnson and Melinda Sylvester regarding how to organize a new “International Festival”, and logistical items that would need to be addressed for public safety, etc. Downtown was determined as best location for Year 1, but could grow to alternate site if needed in the future. Main Street will need to assist with some aspects of the planning, but this will be mainly organized by a separate board; similar to how the Fayette Fine Art Show used to function.
- Continued discussions with parties interested in redevelopment of the downtown Holiday Inn.
- Continued event preparation for Fayette Idol applications and the Main Street Golf tournament.

## **COMMUNITY DEVELOPMENT**

- Handled multiple customer/public inquiries for zoning uses.
- Continued the Fayette Ventures annexation arbitration preparation.
- Reviewed a sign permit application for Main Street Architectural Overlay District with the Art and Architectural Advisory Committee.
- Continued work on the SPLOST document.
- East Fayetteville Town Hall meeting preparation, meeting, and follow up.
- Presented numerous items at the September 1<sup>st</sup> City Council meeting (Zoning Ordinance text amendments, revised Planning and Zoning Commission Bylaws, Biolife Annexation and Rezoning application).

### **Building**

- Number of Building Inspections Performed: **163**
- Number of Permits Issued: **11**
  - **4: Building**
    - Commercial Repair/Remodel: **0**
    - Commercial New: **0**

- Residential Repair/Remodel: **4**
- Residential New: **0**
- **0:** Demolition
- **3:** Mechanical
- **0:** Utility Restoration
- **0:** Foundation Only
- **1:** Electrical
- **3:** Plumbing
- **0:** Land Disturbance
- **0:** Fence
- **0:** Low Voltage
- **0:** Construction Trailer
- Plans Received: **1**
  - Commercial Repair/Remodel: **0**
  - Commercial New: **1**
  - Residential Repair/Remodel: **0**
  - Residential New: **0**

#### **Code Enforcement**

- Total Inspections: **35**
  - Proactive: **25**
  - Complaint: **10**
- Verbal Warnings: **4**
- Written Warnings: **1**
- Notice of Violations: **3**
- Stop Work Orders: **0**
- Citations Issued: **0**

#### **PUBLIC SERVICES (Sanitation, Stormwater, Water, Waste Water/Sewer, Public Works)**

##### **Public Works**

- Cleaned City Hall and the Police Department.
- Cut and maintained the following areas:
  - Cemetery
  - Cart Path
  - Depot Area
  - Ramah Road
  - Downtown Area
  - Jeff Davis Drive North
  - SR 54 West
  - SR 54 East
  - Gingercake Road
- Completed patch concrete work on Jefferson Avenue.
- Trash pick-up on Grady Avenue, Bradford Square, Jimmy Mayfield, and SR 85 North.
- Put up banners for Main Street.

### **Stormwater Department**

- Repaired catch basin on Cornwallis Way.
- Repaired catch basin on Woodbyne Drive.

### **Sewage Department**

- Average daily flow treated is 2.180 million gallons per day.
- Performed weekly maintenance at 26 lift stations sites.
- Responded to 4 sewer backups.

### **Water Department**

- Average daily flow of 1.576 of system demand.
- Repaired 4 water leaks.
- Performed 2 radio unit maintenance change-out.
- Installed 1 new meter.

### **Utility Locates**

- Located the water and sewer for 33 utility locate tickets.

## **POLICE DEPARTMENT**

Among the numerous calls for service the **Patrol Division** handles; these are some of the highlights:

- **Burglary**: Patrol units responded to the area of the BP Station (85/314) in reference to an alarm for a glass break. A brick was thrown into the store, breaking the glass. Two rolls of lottery tickets were taken. CID and CSI were notified.
- **Domestic Disturbance/Barricaded Subject**: Patrol units responded to the area of Lee Street in reference to a domestic dispute between a boyfriend and girlfriend. After an hour of negotiating with the male subject he surrendered without incident. SRT was activated.
- **Suspicious activity/pursuit**: Patrol units responded to the area of Argonne Drive in reference to two subjects looking into vehicles with flashlights. FVPD arrived on scene and located the subjects. A pursuit followed after the subjects struck a FVPD vehicle. FCSO and FVPD pursued the subjects into the County where they lost control of their vehicle. Both subjects were arrested. The vehicle was stolen. Miscellaneous items were recovered as well as a handgun.
- Numerous arrest for traffic offenses (2), DUI (8)
- Several Arrest for shoplifting (2)
- 2 Wanted persons located
- Several arrest for offenses not listed above (10)

### **Training Division**

- Registered seven officers for training classes at various locations.
- Shotgun qualification class held. Assisted as a SRO for Fayette Alternative.
- Prepared letters for applicant testing for September 17, 2016.

### **Community Events**

- Officers attended the Town Hall Meeting at City Hall.

- Officers attended the Destiny Christian Ministries Forum.
- Officers read books to children at Lafayette World daycare.

### **Criminal Investigations**

- Investigations assigned **11** cases this week.
- Investigations cleared **8** cases this week.
- **2** Call outs for investigators this week.
- **1** Call outs for CID Supervisor's this week
- **2** Call outs for crime scene investigators this week.
- The front office answered 162 phone calls, handled 54 walk-ins, referred 19 accident reports and 12 incident reports processed 14 alcohol IDs and 3 impound releases, ran 11 backgrounds, 23 tags and 23 VINs.

### **FIRE DEPARTMENT**

#### **Operations**

- Incidents: Units responded to 54 emergency calls for service during the week.
  - 8/31 – Stood by for SWAT call at 250 Lee Street.
  - 9/1 – Responded to a motor vehicle accident with entrapment at Jimmie Mayfield and Helen Sam's Parkway
- Projects/Training:
  - The August 29<sup>th</sup> volunteer meeting was held at station 91.
  - FF Eidson completed the Basic Firefighter Course at the Georgia Public Safety Training Center and completed required NPQ Firefighter I testing.
  - Started fitting for ballistic vests for firefighter protection.
  - Conducted one interview for firefighter position.
  - Completed annual performance measures report for the FY 2017 Budget book.
  - Worked with IT to set up three replacement computers.